

**MEETING OF THE
HERITAGE PRESERVATION BOARD
December 14, 2017**

ROLL CALL

Chair Culhane called the meeting to order at 7:00 p.m.

Present: Board Members: Dirk Mueller, Lelia Lanctot, Jon Knorpp, Scott Morgan, Vice Chair Charles Sink, Chair Hillary Culhane

Absent: Board Member(s): Richard Storek

Staff: Kristin Teiche, Senior Planner/Recording Secretary

PUBLIC COMMENT

None.

PLANNING STAFF'S ORAL REPORT

Staff planner Teiche reported on the following:

- Measure B – Measure B, which provides a new, and more reliable source of funding for roadway improvements was passed by the voters. The City Manager will be presenting a 5 year plan to repair all streets at an upcoming Council meeting.
- Donation. She presented a 1970's era brochure that was donated to the City which provides an introduction to then newly renovated Lark Creek Shops and Restaurants.
- Larkspur Library. She informed the Board that the Larkspur Library was participating in Amazon Smile. If you sign up, your purchases on Amazon would result in a small percentage being donated to the Library, similar to E-Script for the schools.
- Cannabis Regulations. In response to the new State law legalizing cannabis, the Council adopted two Ordinances creating new regulations addressing commercial cannabis and personal growing. The Council has imposed a temporary moratorium on all commercial activities until additional studies and information regarding its impacts and benefits becomes available. With regard to personal cultivation, the City has elected to ban outdoor growing, and only permit indoor growing.
- Holiday Closure. She announced that City Hall will be closed starting December 23 through January 1, and will reopen on January 2, 2018.

Board Member Morgan asked about the status of approved projects. Planner Teiche informed the Board that 143 Madrone Ave is completed, and that 219 Hawthorne remains under construction. Planner Teiche will be visiting 219 Hawthorne Ave with the historic architect after the holiday break.

BUSINESS ITEMS

Board Member Reports. Board members to share and discuss information and attachments related to historic preservation.

- Vice Chair Sink presented Planner Teiche with an additional \$60.00 in donations from St. Pats. The donations are provided in response to the giveaway of the historic book Larkspur Past and Present. Mr. Sink then provided the Board with an estimate of the remaining stock.
- Lelia Lanctot presented a progress report on ex-Board member Helen Heitkamp's new historic book. Progress has stalled as the book editor has been out of town. This publication will focus on providing pictures of the historic inventory in the past and present. She intends to give the book to interested persons, and does not intend it for sale.
- Board Member Lanctot informed the Board that she visited the Bank security box and found that it was entirely empty. She placed a collection of older negatives and the master DVD and tapes of the movie "Living in Larkspur" back in the box for safekeeping.
- Chair Culhane provided a brief update on the walking tour history video project. She has met with ex-Board Member Richard Cunningham to discuss the content and just needs to set aside the time to draft a script. Mr. Cunningham provided the name of an editor who can help with the final content.

Heritage Preservation Award

M/s Lanctot/Culhane moved and approved 6-0 (Board Member Storek absent) to award Keith Fontana with a Heritage Preservation Award for his restoration and renovation of 143 Madrone Ave.

Update of Larkspur's Historic Resources Inventory. Board to continue their effort to identify a list of structures that may qualify for addition to Larkspur's Historic Resources Inventory.

Vice Chair Charles Sink presented the Board with five properties in the Baltimore Park neighborhood he determined may qualify for further review by the historic architect. After review and discussion, the Board agreed to have three of the homes further evaluated.

Planner Teiche presented a full list of all properties located in the South Magnolia Avenue. She will follow up with assignments and inventory forms the following week.

APPROVAL OF MINUTES M/s Lanctot/Knorpp moved and approved the minutes 6-0 (Storek absent) as amended.

The Board adjourned the meeting at 7:57 PM.

NEXT MEETING DATE: January 11, 2018

Respectfully submitted,

Kristin Teiche, Senior Planner/Recording Secretary

I HEREBY CERTIFY that the foregoing minutes were duly and regularly adopted during the January 11, 2018 meeting of the Heritage Preservation Board.



Kristin Teiche, Senior Planner/Recording Secretary